

# Application for Special Class "C" One-Day Alcoholic Beverages License

## Board of Liquor License Commissioners for Baltimore City

CLASS "C" BEER AND WINE:  (\$25 PER DAY)

CLASS "C" BEER, WINE, AND LIQUOR:  (\$50 PER DAY)

CLASS "C" WINE SAMPLING LICENSE:  (\$15 PER DAY)

ORGANIZATION NAME: \_\_\_\_\_

LOCATION OF EVENT: \_\_\_\_\_ ZIP: \_\_\_\_\_

DATE(S) OF EVENT: \_\_\_\_\_ TOTAL DAYS: \_\_\_\_\_

### STAFF ONLY USE AT ISSUANCE:

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

FLYER  LETTER  VENUE CONTRACT

SDAT STANDING  PERMITS  SOI(C)3 STATUS

OTHER ITEMS \_\_\_\_\_

### 1. Information about the Organization (FILL OUT ONLY ENTRIES THAT ARE APPLICABLE)

TYPE OF ORGANIZATION: NON-PROFIT CLUB  SOCIETY  ASSOCIATION

IF NON-PROFIT, PLEASE ATTACH DETERMINATION LETTER FROM INTERNAL REVENUE SERVICE AND/OR THE TAX EMEMPT CARD

IF RELIGIOUS INSTITUTION, COMMUNITY GROUP, OR SCHOOL, THEN ATTACH COMPTROLLER CERTIFICATION LETTER AND LIST CERT#: \_\_\_\_\_

IF UNIVERSITY GROUP PLEASE ATTACH LETTER OF AUTHORIZATION FROM INSTITUTION AND LIST PHONE# FOR DEAN OF STUDENT AFFAIRS: \_\_\_\_\_

**FOR ALL ORGANIZATIONS THAT ARE NOT CERTIFIED NON-PROFITS PLEASE PROVIDE COPIES OF THE CURRENT ARTICLES OR ORGANIZATION AND BYLAWS**

### 2. Applicant (MUST BE 21 YEARS OF AGE AND AUTHORIZED VIA LETTER/I.D. TO APPLY FOR THE LICENSE BY THE ORGANIZATION)

(full name) \_\_\_\_\_ (telephone no.) \_\_\_\_\_ (date of Birth) \_\_\_\_\_ E-mail (Required) \_\_\_\_\_

(residence) Street \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### 3. Information about the Event (FILL OUT ONLY ENTRIES THAT ARE APPLICABLE)

INDICATE TYPE OF EVENT: INDOOR  OUTDOOR  NAME OF EVENT \_\_\_\_\_ FLYER ATTACHED: YES  NO

WILL THE EVENT OCCUR ON EITHER: PUBLIC PROPERTY  PRIVATE PROPERTY  IF PRIVATE PROPERTY, PLEASE ATTACH LETTER OF PERMISSION FROM OWNER.

IF **INDOOR** EVENT, PLEASE ATTACH COPY AND LIST HOUSING PERMIT#: \_\_\_\_\_ EST. CROWD SIZE: \_\_\_\_\_

IF **OUTDOOR** EVENT, PLEASE ATTACH COPY AND LIST DEPARTMENT OF TRANSPORTATION PERMIT#: \_\_\_\_\_ EST CROWD SIZE: \_\_\_\_\_

#### PLEASE ATTACH ALCOHOL SERVICES SECURITY PLAN/ OR ANSWER THE FOLLOWING QUESTIONS:

WILL YOU BE HIRING PRIVATE SECURITY  Yes  No PROVIDE NAME: \_\_\_\_\_ TEL#: \_\_\_\_\_

HOW WILL EVENT STAFF IDENTIFY INDIVIDUALS 21 AND OVER? I.D. CHECK  I.D. CHECK AND WRISTBANDS  I.D. CHECK AND HAND MARKINGS

HOW WILL EVENT STAFF ENSURE PATRONS DO NOT LEAVE RESTRICTED AREA WITH ALCOHOLIC BEVERAGES? \_\_\_\_\_

### 4. Oath and certification

This application is made for a bona fide non-profit club, society, or association, composed of reputable citizens over 21 years of age, duly organized with officers and a constitution or by-laws, that by the terms of such constitution or by-laws the members of such association are required to be elected by a formal vote of its members, directors or governing body, and to pay dues during the membership, and that the membership in said non-profit club, society, association is bone fide and real. That the association was not and is not organized for the purpose of profit and does not seek a club license to sell or furnish alcoholic beverages for any purpose other than the accommodation of its members and duly recognized guests.

\_\_\_\_\_  
(Signature or Applicant)

\_\_\_\_\_  
(Date)

Board of Liquor License Commissioners for the City of Baltimore,  
1 North Charles Street, 15<sup>th</sup> Floor, Baltimore, Maryland 21201  
Phone: 410-396-4377 Fax: 410-396-4382

Please note that this is a public document and upon request will be provided to the general members of the public.

If you desire to cancel your One-Day event, please take notice of the BLLC's cancellation policy BLLC SOP 2.07(1)(a) for one-day events.