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THOMAS R. AKRAS  
**DEPUTY EXECUTIVE SECRETARY**

STATE OF MARYLAND  
**BOARD OF LIQUOR LICENSE COMMISSIONERS**

FOR BALTIMORE CITY  
231 E. BALTIMORE STREET, 6<sup>TH</sup> FLOOR  
BALTIMORE, MARYLAND, 21202-3258  
PHONE: (410) 396-4377  
FAX: (410) 396-4382

**PROCESS INFORMATION:**

As part of the application process, all applicants must complete a fingerprint supported criminal background check. Our CJIS authorization number: **9000018381**  
Other authorized agencies may request our OIR number: **MD920491Z**

Please visit CJIS Central Repository or any authorized agency that provides both state and federal background checks. When you arrive at CJIS Central Repository, your fingerprints will be taken and the results of the record check will be forwarded to the BLLC. For authorized agencies and hours of operation for CJIS Central Repository, please contact CJIS Central Repository or visit **CJIS online services at [www.dpscs.state.md.us](http://www.dpscs.state.md.us)**.

**CJIS Central Repository  
Reisterstown Road Plaza Office Center  
6776 Reisterstown Road, Suite #102  
Baltimore, Maryland 21215  
410-764-4501**

If you have any questions, please feel free to contact the BLLC at 410-396-4377

**BACKGROUND CHECK CONFIRMATION FORM**

**Applicant Name:** \_\_\_\_\_

**Corporate/Trade Name:** \_\_\_\_\_

**Licensed Location Address:** \_\_\_\_\_

**Receipt Number:** \_\_\_\_\_

***Office Use only Below this Line***

Received Date: \_\_\_\_\_ BLLC Staff  
Initials \_\_\_\_\_

Contact Date(s) : \_BLLC Staff Initials\_\_