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STATE OF MARYLAND  
**BOARD OF LIQUOR LICENSE COMMISSIONERS**  
FOR BALTIMORE CITY  
1 N. CHARLES STREET, SUITE 1500  
BALTIMORE, MARYLAND, 21201-3724  
PHONE: (410) 396-4377

**Date:** January 5, 2024

**Re:** Guidance for Baltimore City's licensed establishments concerning the process for holding events related to the 2024 CIAA Basketball Tournament

**From:** Board of Liquor License Commissioners for Baltimore City (BLLC)

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**Background:**

SB792, legislation created during the 2019 Maryland Legislative Session, created a standard permitting process structure requiring the BLLC to issue permits to promoters seeking to hold coordinated social events open to the public and related to the Central Intercollegiate Athletic Association tournament (CIAA). Specific rules and regulations detail the authority of the BLLC to accept, review, process, and issue these permits to promoters and/or license holders within the City of Baltimore who wish to promote and sell tickets CIAA related events of 75 or more attendees. The rules and regulations also outline all permits, fees, and penalties that promoters and license holders will be subject to if they wish to hold a Related Event during the CIAA Tournament.

**Process:**

If you are a **liquor license holder** and would like to host a **related event with 75 or more people, OR**, would like to **partner with or have a promoter host a related event with 75 or more people** for the CIAA Tournament during the Event, which is scheduled to be held *between February 26, 2024, to March 2, 2024*, you **must** follow the Rules and Regulations and use the CIAA Related Event Promoter's Permit Application.

The following items are found on our website at <https://llb.baltimorecity.gov/application-process>:

1. CIAA Related Event Promoter's Permit Application
2. CIAA Related Event Promoter's Permit Rules & Regulations

Please note that inspectors will issue violations if you do not follow the process as outlined. If you have any questions, please contact our office between the hours of 8:30 am and 4:30 pm at 410-396-4377.