

Application for Pub Tour Promoter's Permit

Board of Liquor License Commissioners for Baltimore City

PUB TOUR APPLICATION FEE (PAID AT SUBMISSION): <input type="checkbox"/> (\$50.00) PUB TOUR ISSUANCE FEE (PAID WHEN PERMIT ISSUED): <input type="checkbox"/> (\$120.00) LICENSE HOLDER PARTICIPATION FEE (\$100.00 PER LICENSEE) TOTAL AMOUNT OWED FOR LICENSE HOLDERS: _____ DATE(S) OF EVENT: _____ TOTAL DAYS: _____ TOTAL COST OF PERMIT: _____	<p style="text-align: center;">STAFF ONLY USE:</p> DATE: _____ INITIALS: _____ <input type="checkbox"/> FLYER <input type="checkbox"/> DOT - SPECIAL EVENTS PERMIT <input type="checkbox"/> PRIVATE BUSINESS <input type="checkbox"/> NON-PROFIT <input type="checkbox"/> IF NON-PROFIT, VERIFICATION COMPLETED
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>Please note that this is a public document and upon request will be provided to the general members of the public.</p> </div>	

1. Applicant (MUST BE 21 YEARS OF AGE AND AUTHORIZED VIA LETTER/LD. TO APPLY FOR THE LICENSE BY THE ORGANIZATION/COMPANY)

(Name of Organization/Company/Promoter)	(Address.)	(City/State)	(Zip)
(full name)	(telephone no.)	(date of Birth)	E-mail (Required)
(residence) Street	Apt#	City	State Zip Code

2. Information about the Event (FILL OUT ONLY ENTRIES THAT ARE APPLICABLE)

NAME OF EVENT _____ TOTAL ESTIMATED PERSONS IN ATTENDANCE _____

PARTICIPATING LICENSE HOLDERS INVOLVED IN PUB-TOUR (FILL OUT BELOW, IF ADDITIONAL ENTRIES THEN USE ADDITIONAL PAGES)

A) _____	_____	_____	_____
(Trade Name)	(Address of Business)	(Printed Name of Licensee)	(Signature)
B) _____	_____	_____	_____
(Trade Name)	(Address of Business)	(Printed Name of Licensee)	(Signature)
C) _____	_____	_____	_____
(Trade Name)	(Address of Business)	(Printed Name of Licensee)	(Signature)
D) _____	_____	_____	_____
(Trade Name)	(Address of Business)	(Printed Name of Licensee)	(Signature)

Frequently Asked Questions – Pub Tours and Pub Tour Permits

1. **What is a Pub Tour?**
Answer: A pub tour (aka pub crawl) is an organized group of at least three license holders whose premises are within walking distance of each other who participate in a coordinated promotion to sell or provide alcoholic beverages during a specified time.
2. **Who should apply for a Pub Tour Permit?**
Answer: A pub tour promoter or a participating license holder on behalf of a pub tour promoter shall obtain the permit from the Board before the pub tour promoter may publicize, sell tickets for, organize, operate, produce, or stage a pub tour. The permit authorizes the pub crawl promoter and participating license holders to conduct a pub tour.
3. **When should I apply for a Pub Tour?**
Answer: Applications for a pub tour shall be submitted to the BLLC at least forty-two (42) days before the date of the pub tour.
4. **What documents do I need to submit to the BLLC along with my Pub Tour Promoter's Permit Application?**
Answer: Before the BLLC will grant the Pub Tour Permit the applicant shall obtain a special event permit from the Baltimore City Department of Transportation (DOT) and provide said copy to the Board. The applicant should apply both simultaneously to the DOT and BLLC to avoid any delays in the issuance of the Pub Tour Permit.
5. **When is my application considered complete by the BLLC?**
Answer: The application must: (1) Be signed and dated by each license holder that will participate in the pub tour; and (2) List each premises for which the pub tour will be held; and full payment of all costs to the BLLC before the agency issues the Pub Tour Promoter's Permit.
6. **Are there any additional considerations for non-profits?**
Answer: On receipt of an application, the BLLC may reduce the permit fee by not more than 50% if the applicant shows that the proceeds from the pub tour after administrative expenses are deducted shall be used to benefit an organization that is exempt from taxation under §501(c)(3) of the Internal Revenue Code.
7. **Additional Questions or Concerns?**
Please feel free to contact the BLLC at 410-396-4377 if you have any additional questions or concerns regarding the Pub Tour Promoter Permit