

**CHAIRMAN**  
BENJAMIN A. NEIL, ESQ.

**COMMISSIONERS**  
DOUGLAS TROTTER  
ELIZABETH HAFEY, ESQ.  
**ALTERNATE MEMBER**  
HARVEY JONES



MICHELLE BAILEY-HEDGEPEETH  
**EXECUTIVE SECRETARY**

THOMAS R. AKRAS  
**DEPUTY EXECUTIVE SECRETARY**

STATE OF MARYLAND

## **BOARD OF LIQUOR LICENSE COMMISSIONERS**

**FOR BALTIMORE CITY**  
**231 E. BALTIMORE STREET, 6<sup>TH</sup> FLOOR**  
**BALTIMORE, MARYLAND, 21202-3258**  
**PHONE: (410) 396-4377**  
**FAX: (410) 396-4382**

### **PROCESS INFORMATION:**

**As part of the application process, all applicants must complete a fingerprint supported criminal background check. Our CJIS authorization number: 9000018381**

**Other authorized agencies may request our OIR number: MD92041Z**

Please visit CJIS Central Repository or any authorized agency that provides both state and federal background checks. When you arrive at CJIS Central Repository, your fingerprints will be taken and the results of the record check will be forwarded to the BLLC. For authorized agencies and hours of operation for CJIS Central Repository, please contact CJIS Central Repository or visit **CJIS online services at [www.dpscs.state.md.us](http://www.dpscs.state.md.us)**.

**CJIS Central Repository**  
**Reisterstown Road Plaza Office Center**  
**6776 Reisterstown Road, Suite #102**  
**Baltimore, Maryland 21215**  
**410-764-4501**

If you have any questions, please feel free to contact the BLLC at 410-396-4377

### **BACKGROUND CHECK CONFIRMATION FORM**

**Applicant Name:** \_\_\_\_\_

**Corporate/Trade Name:** \_\_\_\_\_

**Licensed Location Address:** \_\_\_\_\_

**Receipt Number:** \_\_\_\_\_

### ***Office Use only Below this Line***

Received Date: \_\_\_\_\_ BLLC Staff  
Initials \_\_\_\_\_

Contact Date(s) : \_\_\_\_\_ BLLC Staff  
Initials \_\_\_\_\_

Revised: March 2016