Hon. Albert J. Matricciani, Jr. (Ret.) Chairman

> **COMMISSIONERS** AARON J. GREENFIELD, ESQ.

> ALTERNATE COMMISSIONER HARVEY E. JONES



DOUGLAS K. PAIGE EXECUTIVE SECRETARY

THOMAS R. AKRAS, ESQ. DEPUTY EXECUTIVE SECRETARY

> STACI L. RUSSELL Assistant Executive Secretary

STATE OF MARYLAND BOARD OF LIQUOR LICENSE COMMISSIONERS

FOR BALTIMORE CITY 1 N. CHARLES STREET, SUITE 1500 BALTIMORE, MARYLAND, 21201-3724 PHONE: (410) 396-4377

FOR IMMEDIATE RELEASE March 23, 2020 Contact: Thomas R. Akras Telephone: 410-396-4377 Thomas.Akras@baltimorecity.gov

BOARD OF LIQUOR LICENSE COMMISSIONERS FOR BALTIMORE CITY INSTITUTES UPDATED SAFETY MEASURES FOR OFFICE OPERATIONS TO ENSURE THE SAFETY OF THE GENERAL PUBLIC AND BLLC STAFF

Baltimore, MD – On Monday, March 23, 2020 the Board of Liquor License Commissioners for Baltimore City (BLLC) announced updated precautions it is undertaking to ensure the safety of the general public and BLLC employees in light of Baltimore City Health Department recommendations regarding "social distancing" due to COVID-19.

Effective Monday March 23, 2020 the BLLC will request that all applications, correspondence, and related materials be mailed in to the office at 1 North Charles St., Suite 1500, Baltimore, MD, 21201. Phone lines will be open from 8:30am to 4:30pm each day, though no one will be available for in-person contact at our offices.

All materials received through these aforementioned policies will be reviewed for legal sufficiency and form. Copies of invoices for the receipt of any payment will be provided to licensees by mail. If any materials are deemed incomplete, licensees will be contacted via the contact information they have provided for further follow-up. Please also note staff has access to their emails and can still receive and respond to all correspondence sent electronically.

Chairman Albert J. Matricciani, Jr. stated, "While we strive to serve all of our stakeholders, during these unprecedented times these precautions are necessary to protect BLLC staff and the general public." He added, "We thank our stakeholders for their continued patience as we maintain service while adapting to changing circumstances related to COVID-19."

Please view our website for additional information regarding agency matters: <u>IIb.baltimorecity.gov</u>. Additional questions or concerns about this matter should be directed to Thomas R. Akras Deputy Executive Secretary at 410-396-4377 or <u>Thomas.Akras@baltimorecity.gov</u>.